



FERMILAB SIST INTERNSHIP CHECKLIST

This checklist is to help students plan and prepare for application to the Fermilab SIST Internship.

_____ DRAFT APPLICATION. Complete the paper application for review by the LSMRCE student mentorship team.

_____ LETTERS OF RECOMMENDATION (2). Request 2 letters of recommendation from a teacher or mentor who can talk about your academic performance, your passion or interest in research, and why you would be a good fit for the internship opportunity.

_____ TRANSCRIPT. You will need an electronic copy of your unofficial School Transcript (including Fall 2021).

_____ REVIEW CYCLE. You should have several people review your application material to ensure it is free of errors and written so that your application is competitive. LSMRCE is here to support you. Submit all your materials to Deb Cole contact@lsmrce.org for review by the LSMRCE student mentorship team!

_____ SUBMIT. Once your application materials have been reviewed, submit the application online at: [ONLINE APPLICATION](#). Applications due by Jan 11, 2022, at 5p CT. LSMRCE mentorship team is here to walk you through the process if you would like the support.

_____ PRACTICE. Once you have submitted your application, the LSMRCE team is ready to help prepare you for the interview. Fermilab will request a Skype interview. Contact Deb Cole at contact@lsmrce.org to set up a time that works for your schedule.

Selected interns will be notified via email by March 2022 (no specific date given).