

SAMPLE LETTER-NO SUMMER PROGRAM

Given the uncertainty of the global, national, and local situation, I cannot promise that summer projects will move forward. For projects where the work is to be carried out within the continental United States (i.e. domestically) DePauw University is committed to a decision about whether we can proceed, and if so, how we might proceed, by April 15, earlier if at all possible.

Please know that research and broader intellectual work during the summer is very important to me. I will try to find ways that we can all continue our work while always being mindful of how to keep our community safe and treat individuals equitably.

I am sorry I cannot be more definitive; I know you would like to know your options for the summer. If you have questions, please respond to this email and I will get back to you.